

Checklist for Greeters

By volunteering to greet, you are supporting our church covenant to “create a welcoming...community”. Thank you.

You are the first face people will see upon entering our church on Sunday morning. It is amazing how a friendly greeting can make people feel welcome.

- ❖ Please arrive at 9:30 A.M.
- ❖ Note where children start in the Order of Service so you will be able to direct families who arrive with kids. [Children, preschool – grade 6, begin in the sanctuary every Sunday except the second Sunday of the month, when they begin with Children’s Worship at the Fellowship Building]
- ❖ Always wear your nametag or use a sticker name tag on the podium.
- ❖ Prop open doors to the sanctuary with hooks near the bottom of the doors.
- ❖ Open coat room doors & turn on light.
- ❖ If it is warm outside, prop open the outside doors with hooks near the bottom of the doors.
- ❖ Shake everyone’s hand and smile!
- ❖ Introduce yourself to people you do not recognize.
These may be guests or long absent members who may not know many others.
- ❖ Tell guests: “You are welcome to sign the guest book on the podium and make a name tag if you wish. There is a brochure in the pews with information about our church.”
- ❖ Help new families by connecting them with someone who can take them to the Fellowship Building and introduce them to the Director of Religious Education, Liza Spisto, or the person covering for Liza.
- ❖ Close doors to sanctuary when the prelude begins.
- ❖ Continue to greet late arrivals until the first hymn.
- ❖ After the service: Look for newcomers and introduce them to Pam Frederick, a Membership Committee person, or other people at church.

Note: Signing the guest book does not put anyone’s name on any mailing list or call list; the church just likes a record of who has visited. If a guest fills out the form in the pew, they will be added to our mailing list for about 6 months and then asked if they would like to continue to receive our mailings. Also, if guests would like more information there is a display of pamphlets about our church and about the UU religion on the wall behind the podium.

Current Membership Committee: Cary Browse, Chair; Lisa Aciukewicz, Rev. Wendy Bell, Karen & George Davis, Pam Frederick, Barbara Kemp, Beth Monk, Mary Niell