

Mailing / E-Mail List Policy
October 10, 2000
Revised March 23, 2004

1. To respect the privacy of its members and friends, the Church does not share its mailing list with other organizations however worthy their causes.
2. If UU related organizations want to appeal to our mailing list the church will carry brief articles in the Belfry. No organization may submit articles/appeals more than three times per year.
3. In addition to its mailing list, the Church maintains an electronic list of the e-mail addresses for all Members and friends who have made their e-mail address known to the church. This group list may only be used to send bulk e-mails to large numbers of individuals from the church computer and the church's e-mail address. The list will not be transmitted electronically to any individual who may request it, even when requested as a convenience for church business. If a church member has a legitimate church-related reason to send out a message to everyone whose e-mail address is maintained at the church, then that message must come from the church computer and the church e-mail address, with prior approval of at least one Board Member or the Minister, and it's delivery will be handled as a blind-copy address list, so that each individual who receives the message does not also receive an electronic copy of the complete e-mail list.
4. Once our record-keeping procedures are sophisticated enough, we will give each household on the mailing list the option of whether he or she wants his/her name shared with outside non-profit organizations. If and when we arrive at this point, the Church will provide to outside non-profit organizations the names and addresses of those who have so elected.